Academic Audit Report

Srikrishna College, Bagula, Nadia, West Bengal

Academic Session: 2023-24

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Srikrishna College

Bagula, Nadia, West Bengal, India

Session: 2023-2024

Date of Formation of the Audit Committee: 15.09.2023

Data Submitted by the Departments: 08.07.2024

Date of Visit by the Auditors: 25.07.2024, 26.07.2024 & 20.08.2024

CONTENTS

1. Schedule for Academic Audit……..3
   1.1 Day 1: 25th July 2024…….……3
   1.2 Day 2: 26th July 2024……..……3
   1.3 Day 3: 20th August 2024…..……4
2. Audit Committee Members …….4
3. Objective of the Audit …….4
4. Methodology of the Audit ……...4
5. Current Profile of the College …….5
   5.1 Faculty Strength ……5
   5.2 Student Strength ……5
   5.3 Infrastructure facilities ……..6
6. Academic Audit Report and Recommendations by the Audit Committee
   6.1 Bengali ……..7
   6.2 Chemistry ……..7
   6.3 Computer Science ……7
   6.4 Commerce ……8
   6.5 Economics ……8
   6.6 Education ……...8
   6.7 English ……...8
   6.8 Geography ……..8
   6.9 History ……9
   6.10 Mathematics ……9
   6.11 Philosophy ……...9
   6.12 Physics ……....9
   6.13 Physical Education ……10
   6.14 Political Science ……10
   6.15 Sanskrit ……...10
   6.16 Sociology ……11
7. Overall Performance ……11
8. Strengths and Opportunities of the improvement ……11
9. General Conclusion ……12

1. Schedule for Academic Audit:

Day 1 – 25.07.2024

Time		Schedule		Venue	
10:30 AM		Introductory Meeting		Principal's Office	
11:00 AM		Meeting with all HODs		Meeting Room (Main Building)	
11:30 AM-1:30 PM		Departmental Visit			
11:30 AM	Computer Science	2nd Floor (FV-V)	11:30 AM	English	Room No- 48 (Main Building)
12:00 PM	Chemistry	1st Floor (FV-V)	12:00 PM	Commerce	Room No- 40 (Main Building)
12:30 PM	Physics	1st Floor (FV-IV)	12:30 PM	Physical Education	Room No- 04 (Main Building)
1:00 PM	Geography	Ground Floor (FV-IV)	1:00 PM	Sanskrit	Room No- 13 (Main Building)
1:30 PM		Lunch Break			
2:00 PM		Meeting with B.Sc. and B. Com. Honours Students		Room No-3 (Main Building)	
2:30 PM		Meeting with the Faculty members of Science and Commerce Depts.		Meeting Room (Main Building)	

Day 2 – 26.07.2024

Time		Schedule		Venue	
10:30 AM		Visit IQAC Office and Administrative Office			
11:30 AM-1:30 PM		Departmental Visit			
11:30 AM	Bengali	Room No- 46 (Main Building)	11:30 AM	Political Science	Room No- 45 (Main Building)
12:00 PM	Economics	Room No- 40 (Main Building)	12:00 PM	Philosophy	Room No- 16 (Main Building)
12:30 PM	Education	Room No- 12 (Main Building)	12:30 PM	History	Room No- 19 (Main Building)
1:00 PM	Mathematics	Ground Floor (FV-V)	1:00 PM	Sociology	Room No- 18 (Main Building)
1:30 PM		Library Visit			
2:00 PM		Lunch Break			
2:30 PM		Meeting with B.A. Honours Students		Room No-3 (Main Building)	
3:00 PM		Meeting with the Faculty members of Humanities Depts.		Meeting Room (Main Building)	

Day 3 – 20.08.2024

Time	Schedule	Venue
10.30 AM	Visit to ICT/smart classrooms, Gymnasium	
11:30 AM	Meeting with different Academic and administrative Committee members & NSS Programme Officer	Room No-42 (Main Building)
12:00 PM	Meeting Among the Audit Committee members	Room No-42 (Main Building)
1.00 PM	Meeting with the Principal, IQAC Co-ordinator, Teacher representatives of the Governing Body	Room No-42 (Main Building)

2. Audit Committee Members:

- Dr. Ankita Indra, Assistant Professor, Department of Physics (Jt. Convener)
- Dr. Paramita Hajra, Assistant Professor, Department of Chemistry (Jt. Convener)
- Dr. Jayanta Das, Associate Professor, Department of Education
- Mr. Kamalesh Poddar, Assistant Professor, Department of Political Science
- Mr. Ujjal Kumar Das, Assistant Professor, Department of Computer Science
- Dr. Md. Imran Hossain, Assistant Professor, Department of Physical Education
- Dr. Nabadyuti Barman, Assistant Professor, Department of Chemistry
- Mr. Ranit Mondal, Assistant Professor, Department of English
- Mr. Arijit Choudhury, Assistant Professor, Department of Political Science
- Dr. Rajat Das, SACT, Department of Bengali

3. Objective of the Audit:

Eminence and excellence of an institute can't be achieved over night. For growth of the institution internally and externally, regular monitoring and evaluation is required for each department and units to assess the strengths and weaknesses of the whole college. To fulfil the wish to create a prosperous environment for the institution a strict and continuous internal Audit of Academic and Administrative process is adopted by the committee members and the assessment of the audit will be placed to Principal of the College and Internal Quality Assurance Cell (IQAC) to take the steps toward the improvement of the college. The main objectives of this audit are:

- To identify the bottlenecks in the existing mechanisms of the system.
- To suggest the methods for improvement and for overcoming the weaknesses.
- To identify the opportunities for academic reforms through the optimum utilization of resources.
- To suggest the methods for improvement of quality keeping in mind criteria and reports by NAAC and other bodies.

4. Methodology of the Audit:

According to the prescribed specific methodology or guidelines given by NAAC to conduct the Audit of Academic and Administrative process, the committee has prepared an own guidelines and methodology for the audit. A scientific and systematic method for reviewing

the quality of academic process in the institution is established to ensure reasonable standards of functioning.

- A set of criteria is decided to make appropriate recommendation by the committee according to seven criteria of NAAC.
- The qualities of initiatives, culture, sustainability and periodicity exercised by the individual departments and committee are examined.
- Through the self-evaluation processes recommended by the committee, a format of report and outcome is submitted by the departments and administrative units about academic schedule, curriculum, policies, etc.
- The outcome of the whole audit process will be placed before Internal Quality Assurance Cell (IQAC) and the Principal of the College for implementation of accepted suggestion by the concerning committee.

5. Current Profile of the College:

5.1 Faculty Strength:

- **Full-time Teachers:**

No of sanctioned positions	No of filled positions	Vacant Positions	Positions filled during the current year	No. of faculty with Ph.D.
39	37	2	4	21

- **Others Teachers:**

Total Number of SACT	No of SACT with Ph.D.	No of Academic Counsellors	No of Academic Counsellors with Ph. D.	No of Part-Time Physical Instructors	No of Part-Time Gym Instructors
48	4	2	2	1	1

5.2 Student Strength:

Name of the Department	No. of Teachers		Total No. of Hons students CBCS (3rd & 5th Sem)	Total No. of Major Students NEP (1st Sem)	Seat capacity (Honors) /year CBCS	Seat capacity (Major) /year NEP
	Full-time	SACT				
Bengali	4	1	70	1161	240	993
Chemistry	3	3	6	20	40	78
Computer Science	1	3	21	20	40	78
Commerce	4	1	4	0	73	267
Economics (B.A.)	2	2	0	1	60	137
Economics (B.Sc.)			-	0	-	59
Education	1	3	53	61	60	822
English	3	4	164	102	200	444

Geography	2	3	79	34	80	361
History	2	4	112	695	200	994
Mathematics	3	2	11	27	80	157
Philosophy	2	2	4	10	44	353
Physics	3	5	15	8	60	116
Physical Education	1	4	-	25	-	30
Political Science	3	3	48	403	73	590
Sanskrit	1	5	15	11	60	372
Sociology	0	0	-	8	-	319

Total Number of Honors/Major Students in academic year 2023-2024	3188

Name of Programme Course	**Total No. of Programme Students CBCS (3rd & 5th Sem)**	**Seat capacity CBCS (Programme)/year**
B. A. Programme	3776	3853
B. Sc. Programme	145	144
B. Com. Programme	0	0
Total Number of Programme Students in academic year 2023-2024		3921
Total Number of Student in academic year 2023-2024		**7109**

5.3 Infrastructure facilities:

a. No. of Class Rooms: 31
b. Seminar Hall: 2
c. ICT Classrooms:17
d. No of Laboratories: 13
e. No of Computer Lab: 6
f. No. of Computers for academic purpose: 118 (Desktop)+10 (Laptop)
g. No of Printer, Copier & Scanner: 30
h. No of LCD TV: 3
i. No of LCD Projector: 15
j. No of Sound System: 2
k. No of Home Theatre: 0
l. No of Water Purifier and Water Dispenser: 15
m. Auditorium: 1
n. Gymnasium: 1
o. Library Details:
    1. No. of Books in stock: 27659
    2. No. of Books added this year: 51
    3. No. of Journals (free subscription): 0
    4. No. of Journals subscribed: E-Journals through N-List
    5. Average Books issued/member:173

6. Audit report and recommendations by the Audit Committee:

6.1 Bengali:

- The student admission per year to the department is excellent.
- An international seminar is arranged by the department.
- The department has arranged an educational field trip for students.
- The department has organized an educational film show for students.
- The department has published wall magazine “Manan”.
- The student centric teaching methods undertaken by the department is good.
- The department take initiative to celebrate commemorative days like International Mother tongue Day, Basanta Utsav, Rabindra Jayanti etc. which engage the students in different cocurricular activities.
- Number of student progression to higher education is increased. The department should motivate more students to pursue higher education.
- The faculty members should involve in research works.
- Student teacher ratio should increase.

6.2 Chemistry:

- The department should take initiative to increase student admission.
- The student centric teaching methods undertaken by the department is good.
- The department arranged a training programme for new students to aware them about laboratory safety protocols.
- The department published a wall magazine and also arranged an educational field trip for students.
- The research publication is excellent.
- The assigned project works allotted to students by the department are good.
- The laboratories facilities of the department are good.
- One student has qualified JAM in this academic year. Student progress in higher education is good.
- The department should organise seminar/workshop/outreach programmes etc. They should also arrange faculty exchange programme, industrial visit etc.

6.3 Computer Science:

- The student admission in the current academic year to the department is increased.
- The department offered interesting project works to the final year students.
- ICT facilities are used frequently by the teachers to conduct classes.
- The laboratories are well equipped and well maintained.
- The department should motivate the students to pursue higher education.
- The department organized an outreach programme by conduction a Cyber Security Awareness Program in collaboration at Gamila Nabin Sangha Club, Lalgola, Murshidabad.
- The department also organized a Cyber Security Awareness Program at College for Students.
- The faculty members should involve in research works.

- The department should organise seminar/workshop/outreach programmes etc. as well as should arrange faculty exchange programme.

6.4 Commerce:

- The initiative must be taken by the departments to increase the student admission.
- The department should take initiative to arrange more student centric programmes.
- More Faculty members should involve in research activities.
- The research publication is good.
- The department should arrange webinar/seminar.

6.5 Economics:

- The department has organized a state level seminar.
- Total number of students of the department are very low. The initiative should be taken by the departments to increase the student admission.
- Teachers should involve in research works.
- The department has organized a special lecture in this academic year. Although the department should more student centric programmes are needed by the department.

6.6 Education:

- The student admission in the current academic year is excellent.
- The student progression to higher education is very good.
- Research publication of the department is good.
- The department has signed a national MoU with Swami Vivekanand University, West Bengal.
- Student teacher ratio should increase.
- The department should organize some faculty exchange programme.
- The department should arrange some educational tour/student seminars for students.

6.7 English:

- The student admission per year to the department is excellent.
- Research publication of the department is excellent.
- A one-day national seminar (online mode) and also a one-day national seminar (offline mone) and book launch program organised by the department as part of the MoU signed with the Department of English, St. Thomas College (Autonomous), Thrissur, Kerala.
- The department should arrange more student centric programmes like student seminar, wall magazine, quiz etc.

6.8 Geography:

- The student admission per year to the department is very good.
- Student to teacher ratio should increase.
- The department has arranged a field survey for students.
- The department has published wall magazine and organized a student quiz competition.
- Number of student progression to higher education should increase.

- The department should arrange some student centric programmes like seminars/workshop.

6.9 History:

- The student admission per year to the department is excellent.
- The teachers should motivate the students to pursue higher educations.
- The research publication is not good. Though one faculty member has received a project grant in this academic year.
- Student to teacher ratio should increase.
- The department has organized a special lecture in this academic year. Although the department should more student centric programmes are needed by the department.
- The department should organize faculty exchange programme.

6.10 Mathematics:

- The student to teacher ratio is good.
- The department should take initiative to increase student admission.
- One student has qualified JAM in this academic year. Student progress in higher education is good.
- The department published wall magazine.
- The research publication is good.
- More teachers should engage in research activities.
- The department should arrange more student centric programmes like seminars/webinars/workshop/field trip etc.
- The department should initiate to start collaborative programmes such as faculty exchange. Student exchange etc.

6.11 Philosophy:

- The department should take initiative to increase student admission.
- The department arranged a student seminar to celebrate World Philosophy Day.
- The département published wall magazine “Prama” and also arranged a quiz competition for students.
- The teachers should motivate the student to pursue higher education.
- The faculty members should involve in research activities.
- The department should organize faculty exchange programme and other collaboration activities.
- The department should arrange more student centric programmes like seminars/webinars/workshop/field trip etc.

6.12 Physics:

- The student’s admission is not up to the mark. The initiative must be taken by the departments to increase the student admission.
- The department offered innovative project works to the students.
- The department has arranged one seminar and published a wall magazine.

- The department has celebrated science day through an outreach programme for local school students.
- All the laboratories of the department are well equipped and well maintained.
- The number of students progressing to the higher education is very good.
- The department has arranged one educational tour and exposure program for the students.
- One faculty member has three research collaboration with two different State Universities and one Central Institution.
- The department has signed a MoU for research collaboration with Department of Physics, Santal Bidroha Sardha Satabarsiki Mahavidyalaya, Goaltore, Paschim Medinipure.
- Research publications is good. And two faculty members are carrying out research projects.

6.13 Physical Education:

- The student enrolment number is good.
- The department offered various project works for the students.
- The participation of the students to several state/national level sport competitions are excellent. And a good number of students received medals/awards for outstanding performance.
- The department organized "Annual Athletic Meet: 2023-24" at college.
- In collaboration with Red Cross Society and Student Health Home, the department organized a four-day programme on First-Aid Training Programme.
- The department organized an educational field trip for students.
- The research publication is good.
- The department should organize seminar/webinar/workshops for students.

6.14 Political Science:

- The student enrolment number is good. But the student to teacher ratio is not up to the mark.
- The department has organized one state level seminar and a special lecture in this academic year.
- The department offered innovative project works to the students.
- The department has organized Cyber Awareness and Voter Awareness Programme in this academic session.
- Research publication by the faculty members is average. The faculty members should involve in research works.
- The department should initiate to start collaborative programmes such as faculty exchange. Student exchange etc.
- The department should take initiative to arrange some skill enhancement programmes, educational visits for the students.

6.15 Sanskrit:

- The student's admission is not up to the mark. The initiative must be taken by the departments to increase the student admission.
- The student progression to higher education is very good.

- The department arranged a certificate course on spoken Sanskrit. The participation in this course is very good.
- The department also arranged few skills development programmes for the students.
- The department has signed one MoU with Central Sanskrit University and some collaborative work has been performed under this MoU.
- Research publication is average. The faculty members should involve in research works.
- The department should initiate to start collaborative programmes such as faculty exchange. Student exchange etc.
- The department should take initiative to arrange some skill enhancement programmes, educational visits for the students.

6.16 Sociology:

- The student enrolment number is not good. Teachers should take initiative to increase student strength.
- New full-time faculty post should be created.
- The department has organized a special lecture in this academic year.
- Research publication is good.
- The teacher should motivate the students to pursue higher education.
- The department should take initiative to arrange some centric programmes, educational visits for the students.

7. Overall Performance:

Excellent	Very good	Good	To be improved
	√		

8. Strengths and Opportunities of the improvement:

- Ater NEP implementation in this academic year, the rate of student admission is decreased for most of the departments except Bengali, History and Political Science. The college should take initiative to improve student admission.
- Most of the departments took steps to organize some student centric programmes to encourage them to come to the college on regular basis. A good number of seminars and student extension activities are arranged by many departments.
- The students are under regular internal assessment. And progress of the students is discussed with the parents.
- The teaching according to academic schedule is good. Lesson plans according to curriculum, academic calendar, and class routine are maintained by all the departments.
- The college has signed eleven new state level MoUs with different degree colleges in this academic year. The college has also three state level, two national level ongoing MoUs.
- The involvement of the teachers in research work is not up to the mark and more teacher should involve in research work and apply for several research grants.
- The college took initiative to provide TA to faculty members for presenting their research work in seminar/workshop etc.
- NSS Unit has organized various health check-ups and awareness programmes. The unit also arranged programmes related to the Green and Clean Campus Initiative.

- The college also organized some programmes related to Gender Sensitization, Self-Defence, Yoga etc. And also, an art and craft course for women students has been organized by the college.
- The college collected feedbacks from the stakeholders.
- Various commemorative days were celebrated at the college.
- The placement cell has organized several programmes to guide the students for their future career path after graduation. And few students have been selected in off-campus placement at several MNC.
- In this academic year, Srikrishna College Employee's Co-operative Credit Society Limited (SKCCCS LTD.) has been registered for staff welfare.
- The college has organized different health and social awareness campaign as part of the village adoption programme at Madna Village. The college has started the planning to adopt new villages under "Unnat Bharat Abhiyan (UBA)", a flagship program of Ministry of Education, GoI.
- The college should take initiative to arrange some certificate course like spoken English, Computer training, etc for students. And also take initiative to start professional development /administrative training Programmes for teaching and non-teaching staff.

9. General Conclusion:

Measures	Excellent	Very Good	Good	To be Improved
Student Performance			√	
Lesson plan, academic calendar		√		
Counselling, Guidance			√	
Innovative teaching and evaluation process		√		
Teacher Performance	√			
Workshop, Seminar, Conference			√	
Research and publication			√	
Infrastructure for learning resources		√		
Library			√	
Social Work	√			
Feedback system		√		

Name and Signature of members of Academic audit committee-

1. Dr. Ankita Indra -
2. Dr. Paramita Hajra -
3. Dr. Jayanta Das -
4. Mr. Kamalesh Poddar
5. Mr. Ujjal Kumar Das -
6. Dr. Md. Imran Hossain -
7. Dr. Nabadyuti Barman -
8. Mr. Ranit Mondal -
9. Mr. Arijit Choudhury -
10. Dr. Rajat Das -

Signature of the Principal and IQAC Coordinator-

Dr. Sukdeb Ghosh
Principal
Srikrishna College
Bagula Nadia,
W.B. PIN-741502

Co ordinator
IQAC
Srikrishna College, Bagula, Nadia